

TOWN OF ALMOND
September 19, 2017

Attendance: Supervisor Dawn Wildrick-Cole, Deputy Supervisor Larry Perry, Councilperson(s) Bryan Snyder, Jo-Anne Phillipson-Freeland, and Councilperson/DCO Dan Hegarty, Highway Superintendent Jamie Mansfield, William Ells Code Enforcement and Planning Board Rep., Town Clerk Teresa Jaycox, Bookkeeper Deborah Castle-Harvey, Don Weiman/ZBA, William Lockwood/Village resident/rep. Absent: Deputy Supervisor Larry Perry
The meeting opened with the pledge of allegiance at 6:15pm

1. Motion to approve minutes of August 15, 2017 by Dawn, 2nd Bryan, all ayes
2. Reports
 - a. Code Enforcement – reported that the planning board is having a meeting this evening to finalize the “Comprehensive Plan” and a copy will be submitted for Town board review. Then a Public Hearing will have to be scheduled. An executive session was asked for by CEO immediately following this meeting.
 - b. Supervisor – Bookkeeper moved \$146.00 from savings to checking to correct a negative account balance.

Monthly Report of Town of Almond Supervisor – September 4, 2017	
GENERAL FUND TOWNWIDE	\$ 271,721.54
GENERAL OUTSIDE VILLAGE	\$ 21,823.80
HIGHWAY TOWNWIDE	\$ 527,824.06
HIGHWAY OUTSIDE VILLAGE	\$ 238,392.05
TRUST & AGENCY	\$ 1,068.96
TOTALS	\$1,060,830.41

Town of Almond		
Budget Officers Report – September 19 th , 2017		
• A599	APPROPRIATE FUND BALANCE	\$1,857.44
○ A1420.4	ATTORNEY	\$ 1,095.83
○ A1620.4	BUILDING	\$ 21.79
○ A3310.4	TRAFFIC CONTROL	\$ 44.21
○ A7550.4	CELEBRATIONS	\$ 429.15
○ A8810.4	CEMETERIES	\$ 146.72
• A234	DOG CONTROL RESERVE	\$ 800.14
○ A3510.41	DOG CONTROL RESERVE	\$ 800.14
• B599	APPROPRIATED FUND BALANCE	\$ 150.00
○ B7140.4	PLAYGROUNDS & RECREATION CENTER	\$ 150.00
• DA626	BAN’S PAYABLE	\$120,000.00
○ DA5130.2	MACHINERY EQUIPMENT	\$120,000.00
• DA511	APPROPRIATED RESERVES	\$103,027.10
○ DA5130.2RMACHINERY EQUIP RESERVE		\$103,027.10

The bond action and truck payment is subject to Public Hearing after the October 17th, 2017 board meeting.

c. Town Clerk/Tax Collector – August 2017 – Disbursements

Ck#1559	Paid to Supervisor for General Fund	\$ 337.09
Ck#1559	Paid to Supervisor for Part Town Fund	\$ 76.00
Ck#1560	Paid to Supervisor for Sluice Pipes	\$2,579.20
Bank draft	Paid to NYS for DECALS (hunting licenses)	\$ 44.41
Ck#1561	Paid to AG & Markets for Dog Licenses	\$ 22.50
Ck#1562	Paid to Dept. of Public Works Allegany County	\$ 76.00
Total		\$3,135.20

A "Proposal" was presented by the clerk to accept credit card payments for tax payments.

TOWN OF ALMOND

Resolution #2017 - 09

UTILIZE ALLEGANY COUNTY GENERATED CREDIT CARD SITE TO ACCEPT PAYMENTS FOR TAX COLLECTION PURPOSES.

The Almond Town Tax Collector presented to the Board at the September 18, 2017 meeting this Resolution 2017-09 to authorize utilization of the Allegany County Treasurer's web site; to accept credit and debit card payments towards collection of taxes. It is understood that this electronic method of payment can be cancelled at anytime the Board feels that it is not convenient or purposeful to the position of the Almond Town Tax Collector.

The County would need this passed Resolution along with the meeting minutes and Depository Bank Name, Routing, and Account Number and the Authorization Agreement for ACH Deposits to get this operable before the January bills are generated.

A motion was made by Dawn Wildrick-Cole to accept this on a trial ☒ or permanent () basis to incorporate the Town of Almond bank information to the Allegany County Treasurer for the use of their site; for payment purposes for the upcoming 2018 year of tax collection. Seconded by JoAnne. If this payment procedure is not cost or time effective the board shall discontinue the site.

Comments: _____

All in favor or opposition indicated below:

Title	In favor	opposed	Signature
Supervisor Dawn Wildrick-Cole	☒	()	<u>Dawn Wildrick-Cole</u>
Dawn Wildrick-Cole			
Deputy Supervisor	()	()	
Larry Perry			
Councilperson(s)			
Jo-Anne Freeland Phillipson	☒	()	<u>Jo-Anne Phillipson</u>
Bryan Snyder	☒	()	<u>Bryan Snyder</u>
Dan Hegarty	☒	()	<u>Dan Hegarty</u>

As a note taker of the September 18, 2017 meeting I affirm that this action is accurately reported and set the seal upon this resolution.

SEAL

Clerk/ Teresa L. Jaycox

Date

9/17/17

Town of Almond Highway report
August 23, 2017 – September 19, 2017

Roads graded, rolled and brined are: Higgins, Downing, Prior, Wyant, Town Line, Cook, Bert Harvey, Pit, and section of Ryan.

Pulled shoulder on Higgins Hill, Prior and Wyant

Ditch work on Turnpike, Whitney Valley Height, and Root roads

Roadside mowing – working on locations where grass is tall

Highway Department screened sand for winter. All sand is made. Started hauling in Salt to start mixing

Oil cooler went on 05 Sterling 10 wheeler. Replaced oil throughout cooling system. Removed both turbos and replaced oil cooler. Flushed system to remove oil from cooling system.

Changed tires on Excavator

Painted up “V” plow

Poured concrete in dog kennel; and concrete pad in park for Bill Ernest memorial benches; and concrete pad for “V” plow. Ran water into the kennel.

Removed all flags and “Local Hometown Hero” banners from Main Street. Need to order a few more poles.

Got permits from county soil and water department to fix some corrosion problems within our town limits.

- d. Dog Control – DCO reported ready to do sheet metal, sewage, water inside, and heating. Will be closing the front door. These are the reported renovations to the kennel. DCO has purchased a \$230.00 chip reader to assist with identifying dogs with approval from Supervisor within the purchase policy amount.
- e. Code Enforcement – CEO asked for an executive session following this meeting to discuss litigation. Also the planning board is meeting this evening to finalize the “Comprehensive Plan” for board review.

3. Approval of Abstracts:

• General Fund Townwide – Voucher #'s 278-288, 292, 293, 297, 298, 302, 309, 310, 312, 313	\$ 8,508.05
• General Outside Village – Voucher #302	\$ 150.00
• Trust & Agency – Voucher #12	\$ 10.01
• Highway Townwide – Voucher #'s 289-291, 294, 295, 301, 303 – 306, 311, 312, 314	\$240,843.92
• Highway Outside Village – Voucher #'s 296, 299, 307, 308	\$ 99,695.98
• A check for Village share to Joint Municipal Reserves #9635	\$ 5,000.00

Written after the board meeting but still in September no - abstract provided

Total	\$354,207.96
-------	--------------

4. Motion to adopt \$120,000.00 installment bond and purchase of truck made by Dawn, 2nd by Jo-Anne, all ayes.
5. Board discussed the need to meet with the Joint Municipal Board to discuss air conditioning bids submitted for Assembly Hall; and the need to seal the front parking lot of the Municipal building.
6. Next budget meeting is September 2, 2017 at 6:00 pm and Tuesday, October 10, 2017 at 6:00 pm and this needs to be publicized – run the legal add.
7. Tell the cleaner he is over budget because the past year shredding came from the building contractual account which is his supply account.

Adjourned to executive session at 8:50 pm

Motion to enter executive session 9:02pm by DWC, 2nd by Bryan, all ayes for purpose of pending litigation. No action taken.

Motion to adjourn executive session at 9:10 pm by DWC, 2nd Jo-Anne, all ayes.

Motion to adjourn at 9:10 pm by DWC, 2nd Jo-Anne, all ayes.

Respectfully Submitted,

Teresa L. Jaycox
Almond Town Clerk